



جَامِعَةُ الْبَيَانِ



Academic Program Description

Al-Bayan University

Technical College of Engineering

2025-2026

Department of Medical Instruments
Engineering Techniques

2025/9/1

| | |
|--|---|
| University | Al-Bayan University |
| Faculty | College of Technical Engineering |
| Department | Medical Instruments Engineering Techniques |
| Title of Academic Program | |
| Degree | Bachelor in Power Mechanic Engineering Techniques |
| Type of Study | Year |
| Date of Preparing the Course Description | 01-09-2025 |
| Date of Completing the Course Description | 10-09-2025 |

Head of Department

Sign

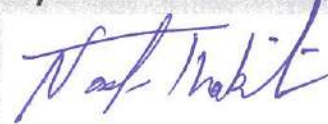


Name Dr.Aqeel Nafea Abdulalteeef

Date 10-9-2025

Deputy Dean for Scientific Affairs

Sign



Name Nouf Thabet Mahmood

Date 10-9-2025

This File has been Checked by Quality Assurance Section

Head of Quality Assurance Section

Sign



Name Maryam Qutaiba Abdulrazzaq

Date 10-9-2025



Approved by The Dean
Prof. Mohanad Sameer Jabbar

1. Program Vision

The vision of the Medical Instruments Technical Engineering Department is to qualify the student to be an applied engineer familiar with modern technologies in the field of medical equipment engineering. In addition to that, providing an academic environment and community services that keep pace with the rapid development in the field of medical devices, and providing the latest study programs to keep pace with the scientific departments corresponding to the Department of Medical Equipment Technology Engineering in reputable Arab and international universities.

2. Program Mission

The mission of the Medical Instruments Technical Engineering Department is to provide an educational, technical and research environment for students through modern educational programs and curricula that demonstrate the importance of this specialization. Providing scientific and practical approaches and advanced applied research to simulate the needs of the labor market, openness to health institutions, and contribute to improving the health situation at the international and regional levels.

3. Program Objectives

- Graduating of an engineering staff with scientific and practical skills in diagnosing and repairing malfunctions resulting in medical devices.
- Preparing qualified engineers who have the ability to keep pace with the rapid development in the field of medical devices and provide them with the necessary skills to develop and modernize medical devices.
- Installing and operating various electronic and electromechanical medical devices, both diagnostic and therapeutic.
- Contributing and supervising the maintenance, maintenance and calibration of various medical devices.
- Designing, developing and trying to find alternatives for some parts related to medical devices.
- Carrying out scheduling and programming of periodic maintenance work.

4. The Program Accreditation

N/A

5. Other External Influences

N/A

6. Program Structure

| Course Structure | Number of Courses | Credit Units | (%) | Reviews |
|----------------------------|-------------------|--------------|-----|---------|
| Institutional Requirements | | | | |
| College Requirements | | | | |
| Department Requirements | | | | |
| Summer Training | | | | |
| Other | | | | |

7. Program Description

| Year / Level | Course Code | Course Name | Credit Hours | |
|-----------------|-------------|--------------------------------------|--------------|-----------|
| | | | Theoretical | Practical |
| 4 th | | Medical instrumentation (III) | 2 | 3 |
| | | Control system | 2 | 2 |
| | | Engineering of radiation instruments | 2 | 2 |
| | | Medical laser systems | 1 | 2 |
| | | Advanced logic design | 2 | 2 |
| | | Management | 2 | |

| | | | |
|--|----------------------|---|---|
| | Computer application | 1 | 2 |
| | English language | 1 | |
| | Project | | 6 |

8. Expected learning outcomes of the program

→ Knowledge

- Outcome Learning 1** The student should be capable of proposing plans and work programs, especially in the maintenance of medical devices.
- Outcome Learning 2** They should be able to handle various types of medical devices, including their installation, operation, applications, and software.
- Outcome Learning 3** The student should also be able to analyze and evaluate the performance of medical devices, identify maintenance and improvement needs, enhancing their understanding of maintenance and development processes in the medical field.
- Outcome Learning 4** they should be able to analyze the needs of the job market and the aspirations of medical device companies, applying the acquired knowledge and skills effectively to meet those needs.

→ Skills

- Outcome Learning 1** The student should be able to carry out maintenance and repair operations for various medical devices, enhancing their technical and practical skills in the field.
- Outcome Learning 2** They should be capable of handling modern technology and tools used in the maintenance and development of medical devices, thus enhancing their capabilities in modern technology and innovation.
- Outcome Learning 3** The student should have the ability to analyze data and prepare detailed technical reports on the performance of medical devices and suggest necessary improvements, developing their skills in communication and analysis.
- Outcome Learning 4** They should be able to deal with problems and make technical and engineering decisions in the medical work context, fostering their abilities in problem-solving and making independent and responsible decisions.

→ Values

- Outcome Learning 1** The student should be capable of developing innovative solutions to enhance patient care and deliver exceptional medical services.
- Outcome Learning 2** They should be able to establish partnerships with healthcare institutions to exchange knowledge and practical experiences.
- Outcome Learning 3** The student should be able to promote health awareness and educate the community about the importance of health and safety.
- Outcome Learning 4** They should be able to contribute to the development of policies and regulations related to medical devices to ensure their quality and safety.

9. Teaching and Learning Strategies

Lectures and theoretical lessons. Workshops and training courses. Applied projects and case studies.
training on quality tools and techniques. Online educational resources.

10. Evaluation Methods

Diagnostic Assessment
Formative Assessment
Summative Assessment

11. Faculty Members

| Titles | Specialization | | Numbers | |
|-----------------------|----------------------------|----------------------------|---------|-----|
| | General | Special | Staff | Lec |
| Prof | Computer Science | Computer Science | 2 | |
| | Electrical Engineering | Electrical Engineering | | |
| Ass. Prof | Environmental Engineering | Environmental Engineering | 1 | |
| Lecturers | Electrical Engineering | Electrical Engineering | 5 | |
| | Biomedical Engineering | Biomedical Engineering | | |
| | Communications Engineering | Communications Engineering | | |
| | Laser Engineering | Laser Engineering | | |
| | Materials Engineering | | | |
| Ass. Lecturers | Biomedical Engineering | Biomedical Engineering | 7 | |
| | Network Engineering | Network Engineering | | |
| | Electrical Engineering | Electrical Engineering | | |
| | Biomedical Engineering | Biomedical Engineering | | |
| | | | | |

Program Skills

| | | | | Learning Outcomes Required from the Program | | | | | | | | | | | |
|-----------------|-------------|--------------------------------------|---------------------|---|----|----|----|--------|----|----|----|--------|----|----|----|
| Year/Level | Course Code | Course Title | Primary or Optional | Knowledge | | | | Skills | | | | Values | | | |
| | | | | A1 | A2 | A3 | A4 | B1 | B2 | B3 | B4 | C1 | C2 | C3 | C4 |
| 4 th | | Medical instrumentation (III) | | / | / | / | / | | / | / | | / | | | / |
| | | Control system | | / | / | / | / | / | / | / | | / | | | / |
| | | medical laser | | / | / | / | | / | / | / | | / | | | / |
| | | Computer application /4 | | / | / | / | / | / | / | / | | / | / | | / |
| | | Advance logic Design | | / | / | / | | / | / | / | | / | | | / |
| | | Engineering of radiation instruments | | / | / | / | / | / | / | / | | / | / | | / |
| | | Occupational Safety | | / | / | / | / | | / | / | | / | | | / |
| | | Management | | / | / | / | / | / | / | / | | / | | | / |
| | | English language/4 | | / | / | / | | / | / | / | | / | / | | / |

Course Description (1)

| | | | |
|---|--|---|--|
| 1. Course Title | | Medical Instrumentation (III) | |
| 2. Course Code | | | |
| 3. Semester/Year | | 2025-2026 | |
| 4. Description Preparation Date | | 1-9-2025 | |
| 5. Available Attendance Form | | Classroom weekly attendance | |
| 6. No. of Hours (Total) | | 150 | |
| 7. No. of Credits (Total) | | 7 | |
| 8. Course Administrator Name | | Dr. Ali Mahmood | |
| 9. E-mail | | Ali.m @albayan.edu.iq | |
| 10. Course Objectives | | | |
| Knowledge | A1 | Studying the medical device as a concept of a device | |
| | A2 | Studying the entire design of the medical device | |
| | A3 | Knowledge of all entire circuits of the medical devices and their operation | |
| | A4 | Using and dealing with all medical devices | |
| Skills | B1 | Ability of dealing with various medical devices | |
| | B2 | Operation and maintenance of the medical devices | |
| | B3 | Ability of designing electronic circuits | |
| | B4 | Ability of using the medical device | |
| Values | C1 | Attracting students and gaining their love for the material and respecting the lesson | |
| | C2 | Achieving pleasure with the benefit of the study material and thus stimulating follow-up in the student | |
| | C3 | Generating new ideas when understanding the subject from the theoretical and practical side and asking smart questions in order to achieve full and optimal benefit | |
| | C4 | Achieving the concept of support and teamwork as a team | |
| 11. Teaching and Learning Strategies | | | |
| 1. | Demonstrate a thorough understanding of electronic systems and relevance in the medical field. | 4. | Critical analysis and interpretation of data obtained from electronic measurements in medical electronic systems |

جامعة البتة

| | | | |
|----|---|----|---|
| 2. | Apply theoretical knowledge to solve problems and troubleshoot electronic circuits used in medical devices. | 5. | Effective and professional communication about medical electronic systems, both orally and in writing |
| 3. | Evaluate the suitability of different electronic circuits for specific medicine applications | 6. | Develop students' knowledge and skills in designing, analyzing, and troubleshooting electronic circuits used in medical devices |

12. The Structure of the Course

| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
|---|-------|--|--|-------------------------|-------------------|
| 1 st , 2 nd | 4 | Study and learn surgical systems in general and in specific | General systems & specialized tools in general surgery | Theoretical & Practical | Quiz & Exams |
| 3 rd , 4 th , 5 th | 6 | Learn about specialized systems and their tools | Specialized systems and inst. | Theoretical & Practical | Quiz & Exams |
| 6 th , 7 th | 4 | Knowledge of microsurgery tools for eyes | Ophthalmic microsurgical Inst. | Theoretical & Practical | Quiz & Exams |
| 8 th , 9 th | 4 | Study and knowledge of the open heart system, blood vessels and heart | Open heart & cardiovascular | Theoretical & Practical | Quiz & Exams |
| 10 th | 2 | Study the heart and lung system and identify its components | Heart-lung machine | Theoretical & Practical | Quiz & Exams |
| 11 th , 12 th | 4 | Study and knowledge of the kidney system and its electronic structure | Kidney machine | Theoretical & Practical | Quiz & Exams |
| 13 th , 14 th | 4 | Study and knowledge of surgical thermal permeability and its working principle | Surgical diathermy | Theoretical & Practical | Quiz & Exams |

جامعة البتة

| | | | | | |
|---|---|--|---|-------------------------|--------------|
| 15 th , 16 th , 17 th | 6 | Knowledge of the artificial organs of both internal and external types | Artificial organs – internal & external | Theoretical & Practical | Quiz & Exams |
| 18 th , 19 th , 20 th | 6 | Study the work of dental system and composition | Dental system | Theoretical & Practical | Quiz & Exams |
| 21 st , 22 nd | 4 | Study and knowledge of gynecological tools and systems | Gynecology Inst. | Theoretical & Practical | Quiz & Exams |
| 23 th , 24 th | 4 | Recognition of the ultrasonic assistive device | Ultrasonic assisting device | Theoretical & Practical | Quiz & Exams |
| 25 th , 26 th | 4 | Study of logical auditory surgical units and knowledge of their components | Audio logical surgical units | Theoretical & Practical | Quiz & Exams |
| 27 th , 28 th | 4 | Study and know what the anesthesia device is and its construction | Anesthetic units | Theoretical & Practical | Quiz & Exams |
| 29 th , 30 th | 4 | Learn about the intensive care unit and components | Intensive care units | Theoretical & Practical | Quiz & Exams |

13. Course Evaluation

Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily, oral, monthly, written exams, reportsetc

14. Learning & Teaching Resources

| | |
|--|---|
| Required textbooks (curricular if any) | <ul style="list-style-type: none"> • S. Ananthi, 2005 , " A textbook of medical Instruments" |
| Main References (sources) | <ul style="list-style-type: none"> • John R. Cameron, James G. Skofronicks, "Medical Physics," John Wiley and Sons Inc., New York, 1978. • Navin.C. Nanda, "Doppler Echocardiography", Lea & Febiger, USA, 2nd Edition, 1993. • Peter Strong, "Biophysical Measurements", Tektronix Manual, Beaverton, Oregon, 1970. |
| Recommended Books & References (Scientific Journals, Reports ...) | <ul style="list-style-type: none"> • Willis. J. Tompkins, John G. Webster, "Design of Microcomputer Based Medical Instrumentation", Prentice Hall International Inc, London, 1981 • R.S. Khandapur, "Hand Book of Biomedical Instrumentation," Tata McGraw Hill Publishers, New Delhi, 1990. |
| Websites or Electronic References | <p>Medical Text Books for sale eBay</p> |

Course Description (2)

| | | | |
|---|------------------------------------|--|--|
| 1. Course Title | | Control system. | |
| 2. Course Code | | | |
| 3. Semester/Year | | 2025-2026 | |
| 4. Description Preparation Date | | 15/9/2025 | |
| 5. Available Attendance Form | | Weekly | |
| 6. No. of Hours (Total) | | 120 h | |
| 7. No. of Credits (Total) | | 6 units | |
| 8. Course Administrator Name | | Dr. Nouf T. Mahmood | |
| 9. E-mail | | Noof.t@albayan.edu.iq | |
| 10. Course Objectives | | | |
| Knowledge | A1 | The student knows the definition of Control system | |
| | A2 | How to engage colleagues and stakeholders in managing information knowledge and control systems. | |
| | A3 | Design and simulation of control system by Matlab | |
| | A4 | To provide adequate knowledge in the time response of systems and steady state err | |
| Skills | B1 | The student can recognize the control system of accord basic knowledge in obtaining the open loop. | |
| | B2 | The student can identify the Design and implementation of control system | |
| | B3 | The student performs a technique of built Modelling and Simulation of Dynamic Systems. | |
| | B4 | Learning closed-loop frequency responses of systems | |
| Values | C1 | Enhancing safety and security | |
| | C2 | Commitment to sustainable development. | |
| | C3 | | |
| | C4 | | |
| 11. Teaching and Learning Strategies | | | |
| 1. | Theoretical lectures in classrooms | 4. | |

جامعة البتة

| | | | |
|----|---|----|--|
| 2. | Practical lectures on transducers and electronic circuit in Lab | 5. | |
| 3. | Seminars and workshops | 6. | |

| 12. The Structure of the Course | | | | | |
|---------------------------------|-----------------|--|--|---------------------|-------------------------------------|
| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
| 1 | 2 Pr.+ 2 Th. | Study Introduction to linear control engineering. | Introduction to linear control engineering. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 2,3 | 2 Pr.+ 2 Th. | Study Mathematical background lap lace transform, complex variable, matrices. | Mathematical background; lap la transform, complex variable, matrices. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 4,5,6 | 2 Pr.+ 2 Th. | Study Transfer function, block diagram representation and reduction, signal flow diagram | Transfer function, block diagram representation and reduction, sig flow diagram. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 7,8,9 | 2 Pr.+ 2 Th. | Study Time domain analysis, steady – state transient analysis | Time domain analysis, steady – st transient analysis. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 10,11 | 2 Pr.+ 2 Th. | Study Stability analysis; Routh Nyquist. | Stability analysis; Routh, Nyquis | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 12,13 | 2 Pr.+ 2 Th. | Study Root locus technique | Root locus technique | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 14,15,16 | 2 Pr.+ 2 Th. | Study Frequency domain analysis Eainmargin, phase margin and bode plot. | Frequency domain analysis, Eainmargin, phase margin and bo plot. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 17,18 | 2 Pr.+ 2 Th. | Study Frequency domain synthesis, phase lead. | Frequency domain synthesis, pha lead. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 19,20 | 2 Pr.+ 2 Th. | Study Compensation, phase – lag compensation lag – lead compensation. | Compensation, phase – lag compensation lag – lead compensation. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 21, 22,23,24 | 2 Pr.+ 2 Th. | Study PID controllers design. | PID controllers design. | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |
| 26, 27 | 2 Pr.+ 2 Th. | Study State space representation and analysis | State space representation and analysis | Lecture/ Laboratory | Quiz, Mid Exam, Seminar, Laboratory |

جامعة البيان

| | | | | | |
|--------|-------------|---|-----------------------------------|--------------------|-------------------------------------|
| 28, 29 | 2 Pr.+] | Study State diagram; analogue computer. | State diagram; analogue computer. | Lecture/ Laborator | Quiz, Mid Exam, Seminar, Laboratory |
| 30 | 2 Pr.+] | Study Block diagram representation. | State diagram; analogue computer. | Lecture/ Laborator | Quiz, Mid Exam, Seminar, Laboratory |

13. Course Evaluation

Distributing grades out of 100 according to the tasks assigned to the student, such as daily preparation, daily exams, oral exams, monthly exams, seminars, reports, etc.

14. Learning & Teaching Resources

| | |
|--|--|
| Required textbooks (curricular if any) | Katsuhiko Ogata, Modern Control Engineering, 5th Edition |
| Main References (sources) | Katsuhiko Ogata, Modern Control Engineering, 5th Edition |
| Recommended Books & References (Scientific Journals, Reports ...) | Franklin G.F., Powell J.D., Emami-Naeini A., Feedback Control of Dynamic Systems, Pearson, Upper Saddle River, New Jersey, 5th edition, 2006. |
| Websites or Electronic References | IEEE |

Course Description (3)

| | | | |
|---|-----------------------------|---|---|
| 1. Course Title | | Engineering of Radiation Instruments. | |
| 2. Course Code | | | |
| 3. Semester/Year | | 2025-2026 | |
| 4. Description Preparation Date | | 1/9/2025 | |
| 5. Available Attendance Form | | Daily attendance | |
| 6. No. of Hours (Total) | | 60 theoretical hours, 2hours per week 60 practical hours, 2hours per week | |
| 7. No. of Credits (Total) | | 6 | |
| 8. Course Administrator Name | | Dr. Asaad Abdulhussain Mozan | |
| 9. E-mail | | Asaad.a@albayan.edu.iq | |
| 10. Course Objectives | | | |
| Knowledge | A1 | A study of the structure of the atom, atomic and nuclear radiation, their effects on human body, and their applications in medical devices. | |
| | A2 | Competence in troubleshooting and resolving issues with medical radiological equipment. | |
| | A3 | The ability to research and prepare the perfect setting for every device. | |
| | A4 | Recognizing how radiation interacts with matter. | |
| Skills | B1 | The ability to measure radiation doses and dose measurement devices. | |
| | B2 | Preparing research and studies to improve and develop the work of medical radiation devices. | |
| | B3 | Installation and operation of medical radiation devices. | |
| | B4 | Equipping technical staff with the skills to operate and service medical laser systems. | |
| Values | C1 | Scientific integrity | |
| | C2 | Sincerity and loyalty. | |
| | C3 | Truthfulness | |
| | C4 | Respect for professional ethics. | |
| 11. Teaching and Learning Strategies | | | |
| 1. | Lectures | 4. | Theoretical exams (daily, termly, and final) |
| 2. | Science laboratories | 5. | Practical exams |

جامعۃ البیت

| | | | |
|----|-----------------------------------|----|-------------|
| 3. | Visual aids and scientific models | 6. | Assignments |
|----|-----------------------------------|----|-------------|

12. The Structure of the Course

| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
|--|-------|--|--|-----------------|-------------------|
| 1 st , 2 nd | 4 | Atomic structure and atomic radiation | Atomic structure and atomic radiation | Theory lectures | Exam and homework |
| 3 rd , 4 th | 4 | The nuclear and nuclear radiation | The nuclear and nuclear radiation | Theory lectures | Exam and homework |
| 5 th , 6 th | 4 | Interaction of radiation with matter. | Interaction of radiation with matter. | Theory lectures | Exam and homework |
| 7 th , 8 th , 9 th | 4 | Radiation detection & engineering radiation detectors. | Radiation detection & engineering radiation detectors. | Theory lectures | Exam and homework |
| 10 th , 11 th , 12 th | 4 | Engineering of radiation dosimetry and dosimeters. | Engineering of radiation dosimetry and dosimeters. | Theory lectures | Exam and homework |
| 13 th , 14 th | 4 | Radiation protection. | Radiation protection. | Theory lectures | Exam and homework |
| 15 th , 16 th | 4 | Engineering of body scanners. | Engineering of body scanners. | Theory lectures | Exam and homework |
| 17 th , 18 th | 4 | Production of X – rays. | Production of X – rays. | Theory lectures | Exam and homework |
| 19 th , 20 th | 4 | Clinical radiation generators. | Clinical radiation generators. | Theory lectures | Exam and homework |
| 21 st , 22 nd | 4 | Dose distribution and scatter analysis. | Dose distribution and scatter analysis. | Theory lectures | Exam and homework |
| 23 rd , 24 th | 4 | A system of dosimetric calculations. | A system of dosimetric calculations. | Theory lectures | Exam and homework |
| 25 th , 26 th | 4 | Treatment planning. | Treatment planning. | Theory lectures | Exam and homework |
| 27 th , 28 th | 4 | Engineering of electron beam therapy. | Engineering of electron beam therapy. | Theory lectures | Exam and homework |
| 29 th , 30 th | 4 | Brachy therapy. | Brachy therapy. | Theory lectures | Exam and homework |

13. Course Evaluation

Weighting of the 100-point grade according to student assignments, which include daily preparation, daily and oral exams, monthly and written exams, reports, and other tasks

14. Learning & Teaching Resources

Required textbooks
(curricular if any)

1- Physics for Scientists and Engineers with Modern physics, Eighth Edition.

By: Raymond A.Serway and John W.Jewett,Jr.

2- The physics and Radiation Therapy.

By: Faiz khans.

Course Description (4)

| | | |
|---|-----------|--|
| 1. Course Title | | Medical Laser System |
| 2. Course Code | | |
| 3. Semester/Year | | 2025-2026 |
| 4. Description Preparation Date | | 1-9-2025 |
| 5. Available Attendance Form | | Mandatory daily presence |
| 6. No. of Hours (Total) | | 60 theoretical hours, 2hours per week 60 practical hours, 2hours per week |
| 7. No. of Credits (Total) | | 6 |
| 8. Course Administrator Name | | Dr,Alaa hussien |
| 9. E-mail | | |
| 10. Course Objectives | | |
| Knowledge | A1 | An investigation into the production of various lasers and their utilization in medical equipment. |
| | A2 | Competence in disassembling and analyzing laser components, determining the function of each part. |
| | A3 | Competence in troubleshooting and resolving issues with medical laser equipment. |
| | A4 | Competence in setting up and analyzing the ideal operating conditions for various devices. |
| Skills | B1 | Equipping technical staff with the skills to operate and service medical laser systems. |
| | B2 | Preparing research and studies to improve and develop the performance of medical laser devices. |
| | B3 | Serving on committees focused on medical laser technology. |
| | B4 | Installing and operating medical laser devices. |
| Values | C1 | Accuracy, dedication, and adherence to standards and specifications for medical laser devices. |
| | C2 | Collaborating with physicians and other medical staff. |
| | C3 | The responsibility for maintaining patient safety by accurately operating medical devices. |
| | C4 | A medical laser engineer is dedicated to maintaining high professional standards and pursuing ongoing professional development. |
| 11. Teaching and Learning Strategies | | |

جامعة البتة

| | | | |
|----|-----------------------------------|----|--|
| 1. | Lectures | 4. | Theoretical exams (daily, termly, and final) |
| 2. | Science laboratories | 5. | Practical exams |
| 3. | Visual aids and scientific models | 6. | Assignments |

12. The Structure of the Course

| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
|------|-------|---|---|-----------------|-------------------|
| 1 | 4 | Laser generation. | Laser generation. | Theory lectures | Exam and homework |
| 2 | 4 | Laser generation. | Laser generation. | Theory lectures | Exam and homework |
| 3 | 4 | Types of laser. | Types of laser. | Theory lectures | Exam and homework |
| 4 | 4 | Types of laser. | Types of laser. | Theory lectures | Exam and homework |
| 5 | 4 | Light and light propagation in glass fiber. | Light and light propagation in glass fiber. | Theory lectures | Exam and homework |
| 6 | 4 | Light and light propagation in glass fiber. | Light and light propagation in glass fiber. | Theory lectures | Exam and homework |
| 7 | 4 | Light and light propagation in glass fiber. | Light and light propagation in glass fiber. | Theory lectures | Exam and homework |
| 8 | 4 | Optical fiber wave guide, band width distance product | Optical fiber wave guide, band width distance product | Theory lectures | Exam and homework |
| 9 | 4 | dispersion and pulse spreading | dispersion and pulse spreading | Theory lectures | Exam and homework |
| 10 | 4 | maximum allowable data rate, fiber power losses. | maximum allowable data rate, fiber power losses. | Theory lectures | Exam and homework |
| 11 | 4 | Transmitter devise and circuits (communication LEDs) | Transmitter devise and circuits (communication LEDs) | Theory lectures | Exam and homework |
| 12 | 4 | Transmitter devise and circuits (communication LEDs) | Transmitter devise and circuits (communication LEDs) | Theory lectures | Exam and homework |
| 13 | 4 | Injection lasers | Injection lasers | Theory lectures | Exam and homework |
| 14 | 4 | modulators | modulators | Theory lectures | Exam and homework |
| 15 | 4 | Receiver devices and circuits photo diode light detector. | Receiver devices and circuits photo diode light detector. | Theory lectures | Exam and homework |
| 16 | 4 | Receiver devices and circuits photo diode light detector. | Receiver devices and circuits photo diode light detector. | Theory lectures | Exam and homework |

جامعة البتة

| | | | | | |
|----|---|--|--|-----------------|-------------------|
| 17 | 4 | PIN photo diodes, photo multiplier. | PIN photo diodes, photo multiplier. | Theory lectures | Exam and homework |
| 18 | 4 | Avalanche photo diode (APD), | Avalanche photo diode (APD), | Theory lectures | Exam and homework |
| 19 | 4 | Avalanche photo diode (APD), | Avalanche photo diode (APD), | Theory lectures | Exam and homework |
| 20 | 4 | Transmission technology | Transmission technology | Theory lectures | Exam and homework |
| 21 | 4 | fiber technology | fiber technology | Theory lectures | Exam and homework |
| 22 | 4 | Splices | Splices | Theory lectures | Exam and homework |
| 23 | 4 | couplers | couplers | Theory lectures | Exam and homework |
| 24 | 4 | Laser applications in surgical oncolog | Laser applications in surgical oncology | Theory lectures | Exam and homework |
| 25 | 4 | Ophthalmic laser applications | Ophthalmic laser applications | Theory lectures | Exam and homework |
| 26 | 4 | Laser skin treatments | Laser skin treatments | Theory lectures | Exam and homework |
| 27 | 4 | Dental laser applications | Dental laser applications | Theory lectures | Exam and homework |
| 28 | 4 | Laser hazards | Laser hazards | Theory lectures | Exam and homework |
| 29 | 4 | the standard level for a safe working environment, lab – safety. | the standard level for a safe working environment, lab – safety | Theory lectures | Exam and homework |
| 30 | 4 | the standard level for a safe working environment, lab – safety. | the standard level for a safe working environment, lab – safety. | Theory lectures | Exam and homework |

13. Course Evaluation

Weighting of the 100-point grade according to student assignments, which include daily preparation, daily and oral exams, monthly and written exams, reports, and other tasks

14. Learning & Teaching Resources

| | |
|--|---|
| Required textbooks (curricular if any) | |
| Main References (sources) | An introduction to the laser theory an application By M.N. Avadhanulu and P.S. Hemne |
| Recommended Books & References (Scientific Journals, Reports ...) | Advanced Optics and Lasers by Roman Schmied |
| Websites or Electronic References | |

Course Description (5)

| | | | |
|---|-----------------------------------|---|----------------------------|
| 1. Course Title | | Advanced logic design ALD | |
| 2. Course Code | | | |
| 3. Semester/Year | | First semester /2025-2026 | |
| 4. Description Preparation Date | | 1-9-2025 | |
| 5. Available Attendance Form | | Lecture attendance | |
| 6. No. of Hours (Total) | | 120 | |
| 7. No. of Credits (Total) | | 6 | |
| 8. Course Administrator Name | | Dr. Ali Majeed | |
| 9. E-mail | | | |
| 10. Course Objectives | | | |
| Knowledge | A1 | Artificial intelligence . | |
| | A2 | Simulation and modeling . | |
| | A3 | Image processing and communications . | |
| | A4 | Digital control system . | |
| Skills | B1 | Digital Circuit Design | |
| | B2 | Boolean Algebra & Minimization Techniques | |
| | B3 | Finite State Machines (FSMs) | |
| | B4 | Programmable Logic Devices (PLDs) | |
| Values | C1 | Precision and Accuracy | |
| | C2 | Innovation and Creativity | |
| | C3 | Logical Reasoning | |
| | C4 | Critical Thinking | |
| 11. Teaching and Learning Strategies | | | |
| 1. | Hands-On Lab Work and Experiments | 4. | Flipped Classroom Approach |

جامعة البتراء

| | | | |
|----|---|----|-------------------------------------|
| 2. | Problem-Based Learning (PBL) | 5. | Peer Learning and Group Wo |
| 3. | Interactive Lectures with Live Demonstrations | 6. | Use of Simulations and Virtual Labs |

12. The Structure of the Course

| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
|------|-------|---------------------------------------|---------------------------------------|-----------------|-------------------|
| 1 | 2 | Artificial intelligence . | Artificial intelligence . | Lecture | Exam |
| 2 | 2 | Simulation and modeling . | Simulation and modeling . | Lecture | Exam |
| 3 | 2 | Control system | Control system | Lecture | Exam |
| 4 | 2 | Image processing and communications . | Image processing and communications . | Lecture | Exam |
| 5 | 2 | Real - time system . | Real - time system . | Lecture | Exam |
| 6 | 2 | Microelectronics technology . | Microelectronics technology . | Lecture | Exam |
| 7 | 2 | VLSI system . | VLSI system . | Lecture | Exam |
| 8 | 2 | Advanced computer architecture . | Advanced computer architecture . | Lecture | Exam |
| 9 | 2 | Robotics and automation | Robotics and automation | Lecture | Exam |
| 10 | 2 | Topics in digital system . | Topics in digital system . | Lecture | Exam |
| 11 | 2 | Digital control system | Digital control system | Lecture | Exam |
| 12 | 2 | Signal processing | Signal processing | Lecture | Exam |
| 13 | 2 | Reliability engineering . | Reliability engineering . | Lecture | Exam |
| 14 | 2 | Fault diagnosis . | Fault diagnosis . | Lecture | Exam |

جامعة البيان

| | | | | | |
|----|---|----------------------------|-----------------------------|---------|------|
| 15 | 2 | Microcomputer system desig | Microcomputer system design | Lecture | Exam |
|----|---|----------------------------|-----------------------------|---------|------|

13. Course Evaluation

14. Learning & Teaching Resources

Required textbooks
(curricular if any)

- Introduction to Advanced Logic Design
- Key Concepts in ALD
- Boolean Algebra and Logic Gates
- Combinational Logic Design
- Sequential Logic Circuits

Main References
(sources)

- "Digital Design" by M. Morris Mano and Michael D. Ciletti
- "Fundamentals of Logic Design" by Charles H. Roth Jr. and Larry L. Kinney
- "CMOS VLSI Design: A Circuits and Systems Perspective" by Neil Weste and David Harris

Recommended Books & References
(Scientific Journals, Reports ...)

- IEEE Transactions on Computers
- IEEE Transactions on Very Large Scale Integration (VLSI) Systems
- International Conference on Computer-Aided Design (ICCAD) Proceedings

Websites or Electronic References

- Google scholar, libgen.is,pdf drive
- Xilinx and Intel FPGA Documentation

Course Description (6)

| | | |
|---|-----------|---|
| 1. Course Title | | Project Management |
| 2. Course Code | | -- |
| 3. Semester/Year | | 2025-2026 |
| 4. Description Preparation Date | | 1/9/2025 |
| 5. Available Attendance Form | | lecture |
| 6. No. of Hours (Total) | | 60 study hours, two hours per week |
| 7. No. of Credits (Total) | | 4 |
| 8. Course Administrator Name | | Dr. Zaid Ahmed Mohammed |
| 9. E-mail | | zaid.a@albayan.edu.iq |
| 10. Course Objectives | | |
| Knowledge | A1 | Providing students with concepts related to the administrative activities carried out by organization and their applications. |
| | A2 | Introducing the student to the principles and elements of project management strateg in terms of planning, scheduling and controlling activities. |
| | A3 | Emphasis on quantitative methods to consider all administrative activities and function the project. |
| | A4 | The new relationship of Japanese management compared to American managem (Western in general). |
| Skills | B1 | Effective communication and organization skills. |
| | B2 | Risk management, problem solving and the ability to properly distribute tasks and role |
| | B3 | Manage time efficiently. |
| | B4 | Leadership and negotiation skills. |
| Values | C1 | The value allocated to the life of the project (planned value). |
| | C2 | The value of the integrated work related to planning (earned value). |
| | C3 | The true value of the work done (expenditure). |
| | C4 | |
| 11. Teaching and Learning Strategies | | |

جامعة البتة

| | | | |
|----|----------|----|------------------------|
| 1. | Lectures | 4. | Detailed presentations |
| 2. | Homework | 5. | Research projects |
| 3. | Exams | 6. | Report preparation |

12. The Structure of the Course

| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
|-----------------|-------|---|---|-----------------|--|
| 1 st | 2 | Understand the basic concepts of project management. | Introduction to project management objective and trade offs. Cost – schedule – performance. | Lecture | Tests, daily attendance exams, reports |
| 2 nd | 2 | Understand the basic stages and develop skills in project management | Planning and control in projects : Planning Scheduling Controlling | = | = |
| 3 rd | 2 | Knowing the basic concepts of scheduling, its types and methods, and building basic project management skills. | Scheduling methods. | = | = |
| 4 th | 2 | Knowing the concept of the Gantt chart and enhance the learners ability to manage projects effectively and coordinate tasks in a visual and organized manner. | Gantt chart. | = | = |
| 5 th | 2 | Knowing the basic concepts of networking methods and how to use them in project management. | Networks methods. | = | = |
| 6 th | 2 | Knowing the concept of fixed time networks and how to use it effectively in managing | Constant – time network. | = | = |

جامعة البيان

| | | | | | |
|-------------------------------------|---|---|--|---|---|
| | | complex projects that require precise time control. | | | |
| 7 th , 8 th | 4 | Knowing the concept of the PERT network and identify its components and enhance the learners ability to use it in project planning | Pert network. | = | = |
| 9 th , 10 th | 4 | Enhance skills in project planning and critical activity analysis | Critical path method. | = | = |
| 11 th | 2 | Understand and apply the precedence planning method effectively in project management. | Precedence diagramming method. | = | = |
| 12 th , 13 th | 4 | Making informed decisions about choosing the project location, which contributes to improving the project's feasibility | Project phases: choice of project location. | = | = |
| 14 th | 2 | Understand process design concepts and develop development skills. | Process design. | = | = |
| 15 th | 2 | Understand project needs, improve performance, reduce risks and increase returns. | Choice of technology. | = | = |
| 16 th , 17 th | 4 | Understanding financial fundamentals, assessing needs and feasibility, analyzing the cost of replacement versus maintenance and analyzing customer needs helps in making informed decisions | Financial analysis. Purchase of new machine. Machine replacement. Layout of facilities. | = | = |

جامعتا البيان

| | | | | | |
|------------------|---|--|---|---|---|
| | | that contribute to improving performance. | | | |
| 18 th | 2 | Human Resources Planning, understanding the role of the project manager or the person responsible for managing the workforce, to ensure the organization and coordination of the work team to enhance productivity | Managing the work force in project who manages the work force. Principles in decision of work – force management. | = | = |
| 19 th | 2 | Understanding Japanese organizational culture in the workplace, respect and career progression, communication in the workplace, training and workforce development | Japans work – force management. | = | = |
| 20 th | 2 | Improve skills and knowledge, understand modern performance appraisal methods, design and implement effective and use technology to evaluate new performance. | New approach to evaluation performance. | = | = |
| 21 st | 2 | Understanding material types and classification, inventory management, selecting suppliers, quality and safety standards in handling materials, sustainability in materials management and monitoring techniques | Materials handling. | = | = |

جامعة البيان

| | | | | | |
|------------------------------------|---|--|--|---|---|
| 22 nd | 2 | Understand the basics of the system Identify system elements and data, planning and coordination, determining material needs | Concepts of MRP system. Elements of MRP system. | = | = |
| 23 rd | 2 | Understand the basics of Material Requirements System and Point of Order System, the difference between the two approaches and determining when to use each system based on the nature of the operations and production volume. Understand the basics of Material Requirements System and Time-Specific System, choose the most appropriate system based on the nature of the work, production volume and stability of demand | MRP versus order – point system. MRP versus just in time system. | = | = |
| 24 th ,25 th | 4 | Understand how to coordinate and divide activities, identify the relationship between activities, plan activities well, organize resources and use software | Activities in project: Coordination of project activities. Activities breakdown. | = | = |
| 26 th | 2 | Understand the importance of measuring project progress, understand the tools and techniques needed to measure and evaluate project progress, using digital tools, quantitative | Measuring project process tools. Purpose of work measurement. | = | = |

جامعة البيان

| | | | | |
|------------------|---|---|-----------------------------|---|
| | | and qualitative analysis and reporting | | |
| 27 th | 2 | Understanding of methodologies, improving process efficiency, ability to collect and analyze data and develop and implement sustainable solutions | Methods study. | = |
| 28 th | 2 | Understanding performance measurement, types of measurements, ability to analyze and apply continuous improvement practices | Types of work measurements. | = |
| 29 th | 2 | Comprehensive understanding of the concept of time study, improving the efficiency of operations and reducing waste. | Time study. | = |
| 30 th | 2 | Developing time management skills, the ability to plan, organize and apply effective strategies to make the most of the available time. | Time management. | = |

13. Course Evaluation

The grade is distributed out of 100 according to the tasks assigned to the student, such as daily preparation, and daily, oral, monthly and written exams, reports, etc.

14. Learning & Teaching Resources

Required textbooks
(curricular if any)

Main References
(sources)

"Project Management: A Systems Approach to Planning, Scheduling, and Control" J Harold Kerzner

"Agile Project Management: Creating Innovative Products" J Jim Highsmith

"Project Management: The Managerial Process" J Eric W. Larson, Clifford F. Gray

"Construction Project Management: A Practical Guide to Field Construction Management" J S. Keoki Sears, Richard H. Clough, Glenn A. Sears

"PMP Project Management Professional Study Guide" Phillips, Joseph (2004). McGraw-Hill/Osborne. p. 354.

Recommended Books & References
(Scientific Journals, Reports ...)

Arab Projects Magazine: Publishes challenging research and articles on project management.

Websites or Electronic References

SABIS Academy Platform: Contains articles and studies related to project management
Aamal Website: Provides a group of articles related to project management and business development
Project Website: Contains articles and lessons on project management

Course Description (7)

| | | | |
|---|--|--|---------------------|
| 1. Course Title | Computer Applications 4 | | |
| 2. Course Code | | | |
| 3. Semester/Year | Annually 2025-2026 | | |
| 4. Description Preparation Date | 1/9/2025 | | |
| 5. Available Attendance Form | Attendance | | |
| 6. No. of Hours (Total) | Theoretical Lessons 30 Hours Practical Lessons 60 Hours | | |
| 7. No. of Credits (Total) | 3 | | |
| 8. Course Administrator Name | Dr. Mohammed Emad | | |
| 9. E-mail | Mohammed.E@albyan.edu.iq | | |
| 10. Course Objectives | | | |
| Knowledge | A1 | The student should be able to prepare and formulate presentations. | |
| | A2 | The student should be able to summarize reports and convert them into brief presentations. | |
| | A3 | The student should have the required personality to present their report in the least amount of t with the best amount of information. | |
| | A4 | | |
| Skills | B1 | The student should be able to prepare a small number of slides with minimal content to pre important information. | |
| | B2 | The student should be able to use PowerPoint professionally. | |
| | B3 | The student should be able to prepare a presentation for their graduation project. | |
| | B4 | The student should possess sufficient skills for delivering presentations. | |
| Values | C1 | The student should be able to convey a complete and clear idea in a short time. | |
| | C2 | The student should be able to use body language appropriately to engage with the audience. | |
| | C3 | | |
| | C4 | | |
| 11. Teaching and Learning Strategies | | | |
| 1. | Theoretical Lessons | 4. | Brain Storming |
| 2. | Practical Experiments | 5. | Seminars |
| 3. | Discussions | 6. | Additional Projects |

| 12. The Structure of the Course | | | | | |
|---------------------------------|------------|--|---|--------------------|---|
| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
| 1 | 1 T 2 P | Familiarize with the PP work environment benefits, and the concept of applied presentations. | Introduction to PowerPoints | Theory + Practical | Daily and Monthly Exa Homeworks Reports Seminars |
| 4-2 | 1 T | Build a basic presentation by utilizing templates provided by the program, as well as learn how to save and edit the presentation. | Basics of Presentations | Theory + Practical | |
| 56- | 2 P | Use professional navigation between slides, both manually and automatically. | Transitions between Slides | Theory + Practical | |
| 8-7 | 1 T | Animate objects within the slides (entry, movement, and exit). | Animations in Slides | Theory + Practical | |
| 9 | 2 P | Student presentations to practice delivery techniques. | Seminar | Theory + Practical | |
| 14-10 | 1 T | Use artificial intelligence techniques in preparing and designing slides. | AI Apps for preparing and design Slides | Theory + Practical | |
| 20 - 15 | 2 P | Design presentations for graduation projects. | Presentations of Final Year Projec | Theory + Practical | |
| 30-21 | 1 T | Utilize advanced CAD-CAM applications. | CAD – CAM Applications | Theory + Practical | |

13. Course Evaluation

Annual effort (50 points) is divided as follows: 25 points for each semester, which consists of the written exam (10 points), practical exam (10 points), and reports and attendance (5 points).

14. Learning & Teaching Resources

Required textbooks
(curricular if any)

Main References
(sources)

- Microsoft PowerPoint Best Practices, Tips, and Techniques: An indispensable guide to master PowerPoint's advanced tools to create engaging presentations
- The Power of Ai Presentation Maker: Unleash Your Creative Potential

Recommended Books & References
(Scientific Journals, Reports ...)

Websites or Electronic References

<https://support.microsoft.com/home/>

Course Description (8)

| | | |
|---|------------------------|---|
| 1. Course Title | English Language | |
| 2. Course Code | | |
| 3. Semester/Year | 2025-2026 | |
| 4. Description Preparation Date | 1/9/2025 | |
| 5. Available Attendance Form | In-person lectures | |
| 6. No. of Hours (Total) | 60 | |
| 7. No. of Credits (Total) | 30 | |
| 8. Course Administrator Name | Asst. Lect. Noor Najem | |
| 9. E-mail | | |
| 10. Course Objectives: | | |
| A. Practice conversation in English. | | |
| B. Construct and use grammatically correct sentences. | | |
| C. Improve the four skills in general: reading, writing, speaking, and listening. | | |
| Knowledge | A1 | Learn new vocabulary related to various topics in the coursebook. |
| | A2 | Learn more about different cultures and lifestyles by reading about them. |
| Skills | B1 | Improve the student's speaking skills. |
| | B2 | Teach them how to write emails using formal language. |
| | B3 | Improve their reading skills. |
| | B4 | Improve their presentation skills in English. |
| Values | C1 | Global Communication |
| | C2 | Career Opportunities |
| | C3 | Cultural Exchange |
| | C4 | Personal Development |
| 10. Teaching and Learning Strategies | | |

جامعة البتة

| | | | |
|----|------------------------|----|---|
| 1. | Communicative Approach | 4. | A mix of individual, pair, and group activities |
| 2. | Task-Based Learning | 5. | Authentic Materials |

| 11. The Structure of the Course | | | | | |
|---------------------------------|-------|-------------------------------------|--------------------------------|---|-------------------|
| Week | Hours | RLOs | Topic/Subject Name | Learning Method | Evaluation Method |
| 1 | 3 | See the coursebook's Language Input | Unit 1/No place like home | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 2 | 3 | See the coursebook's Language Input | Unit 1/No place like home | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 3 | 3 | See the coursebook's Language Input | Unit 2/ Been there, done that! | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 4 | 3 | See the coursebook's Language Input | Unit 2/ Been there, done that! | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 5 | 3 | See the coursebook's Language Input | Unit 3/What a story! | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 6 | 3 | See the coursebook's Language Input | Unit 3/What a story! | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 7 | 3 | See the coursebook's Language Input | Unit 4/Nothing but the truth | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |

جامعة البيان

| | | | | | |
|----|---|-------------------------------------|-------------------------------|---|------|
| 8 | 3 | See the coursebook's Language Input | Unit 5/An eye to the future | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 9 | 3 | See the coursebook's Language Input | Unit 6/Making it big | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 10 | 3 | See the coursebook's Language Input | Unit 7/Getting together | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 11 | 3 | See the coursebook's Language Input | Unit 8/Going to extremes | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 12 | 3 | See the coursebook's Language Input | Unit 9/Forever friends | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 13 | 3 | See the coursebook's Language Input | Unit 10/Risking life and limb | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 14 | 3 | See the coursebook's Language Input | Unit 11/In your dreams | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |
| 15 | 3 | See the coursebook's Language Input | Unit 12/It's never too late | 1. Communicative Approach 2. Task-Based Learning 3. A mix of individual, pair, and group activities | Quiz |

12. Course Evaluation

10 marks for daily participation and homework
 10 marks for a test
 20 for a monthly exam
 60 for the final exam

13. Learning & Teaching Resources

| | |
|--|--|
| Required textbooks (curricular if any) | Soars, L. and Soars, J. (2003). New Headway Upper-Intermediate, Oxford University Press. |
| Main References (sources) | New Headway Plus [Intermediate] by Liz and John Soars, Oxford: Oxford University Press (2006), |
| Recommended Books & References (Scientific Journals, Reports ...) | Morphy, A.J (1983) English Grammar in use. Cambridge: CUP |
| Websites or Electronic References | https://www.internationalstudent.com/essay-writing/essay-tips/ https://owl.purdue.edu/owl/general-writing/academic-writing/essay-writing/index.html https://www.ukessays.com/guides/how-to-write-an-essay.php https://www.grammarly.com/blog/verb-tenses/ |